

Co Clerk

Titus County Training & Travel Authorization Form

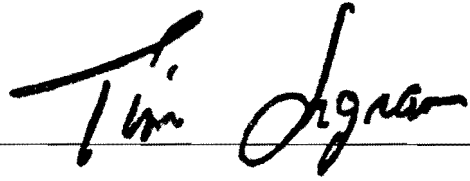
Person requesting training: Ashlyne Lesher

Job Title: Dispatcher

Date of request: (Must be 30 days prior to training) April 3, 2015

1. Title of conference, seminar or training TLETS/NLETS Basic Operator's Course
2. Destination/location of training Smith County EOC 11325 Spur 248 Tyler, TX. 75707
3. Is training Mandatory Yes or optional _____ ?
4. Dates of training: 5/12/15 to 5-14-15
5. Dates of actual travel: 5/12, 5/13, 5/14
6. Cost of Registration. \$0.00
7. Total cost of meals (\$20.00 per day): \$60.00
8. Total Cost of Hotel/Motel accommodations \$0.00
9. Will you travel by carpooling or by your personal vehicle? County Vehicle
If carpooling, will the vehicle used be your personal vehicle? _____
10. Approximate total cost of travel: Fuel or the approximate total miles to be claimed _____
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$60.00 + Fuel

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official:  Date: _____

County Judge Date

Commissioner, Precinct 1 Date

Commissioner, Precinct 2 Date

Commissioner, Precinct 3 Date

Commissioner, Precinct 4 Date

Titus County
Training & Travel Authorization Form

Person requesting training: Miguel Castillo

Job Title: Sergeant

Date of request: (Must be 30 days prior to training) March 19, 2015

1. Title of conference, seminar or training Reid Interview and Interrogation
2. Destination/location of training Dallas, Texas
3. Is training Mandatory Yes or optional _____ ?
4. Dates of training: 4/27/15 to 4/29/15
5. Dates of actual travel: 4/26/15 to 4/29/15
6. Cost of Registration. \$580.00
7. Total cost of meals (\$40.00 per day): \$120.00
8. Total Cost of Hotel/Motel accommodations \$358.00
9. Will you travel by carpooling or by your personal vehicle? no
If carpooling, will the vehicle used be your personal vehicle? no
10. Approximate total cost of travel: Fuel Cost or the approximate total miles to be claimed _____
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. 1058.00 *No Cost to County (State Training Money)*

010-202-217

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: *Tim Dignan*

Date: 3/20/2015

County Judge

Date

Commissioner, Precinct 1

Date

Commissioner, Precinct 2

Date

Commissioner, Precinct 3

Date

Commissioner, Precinct 4

Date